**Study Title: (insert study title)**

**In-class/In-person recruitment script**

**Note to Researcher:**

**To be used with permission of the instructor/s or organization where you are conducting in-person recruitment.**

**Note to Researcher:**

**Please adapt this sample to match your specific study. Add wording as necessary and delete and/or revise sample wording that does not apply to your study. Remember to delete the blue text “notes to researcher” and brackets, before saving as a PDF and submitting to MREB.**

**Note to Researcher:**

**If handing out a Letter of Information to accompany your verbal script, the Letter of Information template can be found here:** [**https://macrem.mcmaster.ca/Personalisation/DownloadTemplate/11**](https://macrem.mcmaster.ca/Personalisation/DownloadTemplate/11)

Hello, my name is [insert name] and I am a [insert level of study] student in the Department of [insert department name]. I am doing a study about [study topic] under the supervision of [insert Faculty Supervisor].

We are looking for volunteers who [insert inclusion and exclusion criteria from Section 9 of the application, e.g., full-time McMaster student, new immigrants to Hamilton, employed in the area of public relations, etc.].

Note to Researcher: If you will be screening participants for eligibility before they are enrolled into the study, describe how and when they will be screened.

The study involves a [survey, interview, focus group, experiment] that will take approximately [number of minutes/hours] and will involve [number of sessions]. The study will take place [in which lab, geographic location, online survey software, online videoconferencing platform].

If applicable: In appreciation for your time, you will receive [insert details on financial or other remuneration, including whether the incentive is prorated, e.g., $5 per 1/2 hour completed].

**Note to Researcher:**

**Also describe here any information potential participants should know before signing up, e.g., specific clothing, the need to remove certain clothing including head wear, any physical contact by research assistants, application or use of any substances that may cause sensitivities, e.g., ethanol, latex, double check the physical, psychological and social risk section of your application.)**

If you are interested in participating (include all options available to potential participants):

* Come and see me in [location].
* Email me at [email address] or call me at [extension/phone number].
* Contact me at the email address/phone number/location on the study card/Letter of Information/study brochure that is being handed out.
* Go to this link (link to online survey/experiment/study website/SONA ad)

Thank you.

**This study has been reviewed and received ethics clearance from the McMaster Research Ethics Board.**