1. Researcher contacts and meets with MILO with details about the application, its use, and copyright.

2. Researcher completes IP Copyright Disclosure form, MILO App Information Form, and provides any additional information needed.

3. The application undergoes a privacy review with the Privacy Office (University Secretariat): privacy@mcmaster.ca.

4. Application terms of use document drafted by MILO and reviewed by Office of Legal Services (OLS).

5. The application is referred to UTS for security testing. Please contact Miroslav Cika (cikam@mcmaster.ca) for additional information about security testing requirements.

6. MILO onboards the application onto the McMaster platform (granting developer permissions and signing assets).

7. Researchers are to administer version uploads as needed to ensure security is maintained. Please see McMaster Research Data Management Services for guidance on secure storage of data collected by app.

8. Researchers are to disclose any platform requirements (testing, privacy disclosures, etc.) to MILO for upload to platform.

9. The application is then published to the McMaster Application Store where it is made available to the public.

10. Researchers are to release relevant updates to conform with OS requirements and platform updates.